

Marshall Student Center

Student Organization Rates

Phone (813) 974-5213 fax (813) 974-3590

Website <http://ctr.usf.edu/reservations/>

Student Organizations registered with the Office of Student Activities are not charged for A/V equipment, setup, or use of Marshall Center rooms, but other fees may apply. note: Ballroom sections (room 2100) and the Theater (room 2500) may only be reserved once per semester with a two per year limit. Social functions are permitted bi-weekly as space permits. Regular meetings are permitted weekly in the 1:45 hour time slots. These begin at 5:00 or 5:30 dependent on room selection

For your convenience, the Marshall Center offers a variety of support services. Some services may be required; others are optional. Please contact MC Reservations on which fees may apply to your organization's event. Some events require an "Event Review" interview with the Event Review Manager or other entities and individuals as directed by the Associate Director. University Police and/or Marshall Center Security and/or contract security may be required in accordance with university policies and will reflect an additional cost.

Services

A/V Technical Assistance	\$12/hr per staff person
Computer Presentation Support & Setup	\$20/hr
Event Manager	\$12/hr
Event Staff	\$10/hr
MC Security	\$10/hr
University Police/Security	per contracted rates
Piano Tuner	Cost of Service
Food/Catering Services	See Catering

Furnishings & Audio Visual

For your convenience a complete line of audiovisual and support equipment is available for your event. There is no charge to student organizations for the use of this equipment in both the Marshall Student Center and the MSC Outdoor spaces.

charges for linen and skirting apply

cloths\$4/per skirting \$4/per

Sound Equipment

For events requiring large sound systems, the following services are available through MC Sound & Light and will incur charges. These systems are available only in selected rooms.

System I Small P.A. System

- Cassette & CD, 100 watt amplifier, 2 speakers:
- (used w/ up to (4) Microphones)

System II Small and Medium Disco System

- Turntables, Cassette & CD, DJ mixer,
- 8900 watt amplifier,
- 2 senate speakers

System III Includes System II

- Plus (4) speakers
- Bass reinforcement

System IV -VII Live Performance Only

- 8 Microphones, Cassette & CD, 2 senate speakers
- 16 Microphones plus 4 Stage Monitors
- 8 Stage monitors and mixes up to 40 microphones
- 40 Microphones plus full concert PA system
- Small Lighting Tree
- 2 Portable lighting trees

Labor

- (1) Tech @ 1hr before + 1hr after + Duration of Event
- (2) Techs @ 1hr before +1hr after + Duration of Event
- (2) Techs @ 1hr before + 1hr after + Duration of Event
- S-IV: (2) Tech @ 1.5 hrs before + 1.5 hrs after + Duration of Event
- S-V: (2) Tech @ 2hrs before + 2hrs after + Duration of Event
- S-VI: (3) Tech @ 3hrs before + 3hrs after + Duration of Event
- S-VII:(3) Tech @ 3hrs before + 3hrs after + Duration of Event
- (1) Tech 1hr before + 1hr after + Duration of Event

*Additional equipment may be available upon request and may incur additional charges.

