Registration Payment
- Only groups which possess a 501(c)(3) letter will be allowed to register as a not-for-profit organization. All others must register as a normal vendor to participate.
- All reservations must be made through USF’s online store at msc.usf.edu/bullmarket
- Select register for shop.usf.edu.
- Select Not-for-Profit Organization Registration.
- Provide required information.
- You will receive a receipt via email.
- Reservations must be submitted before 1:00 p.m. on the Monday before the desired market date.
- In the event that your submission is received after 1:00 p.m. your request may not be accommodated. You may resubmit your reservation for the following week.
- When your reservation is complete, you will receive a confirmation notice from our office via e-mail.
- Please contact us with any questions: email sa-bullmarket@usf.edu or call (813) 974-5309.

Day of the Market Setup and Policies
- The Bull Market operates from 9:00 a.m. to 4:00 p.m.
- If you have any scheduling issues with your reservation, please have your contact person call (813) 974-5309 and speak with the staff.
- All not-for-profit organizations must check-in with the Bull Market staff before setting up.
- Each organization registered for the market will be provided with a space approximately 10’ x 10’. We appreciate your cooperation in limiting yourselves to your space.
- Organizations are provided one table and up to four chairs as a part of their reservation.
- The spaces provided are on a first come first serve basis, please come early to secure a desirable space.
- Organizations are permitted to bring additional tables, but must remain within their assigned 10’x 10’ space.
- If your organization intends to bring a tent, you must specify during your registration.
- Tents must be free-standing and or weighted. No staking is allowed.
- Organizations should not set up unless directed by the market staff.
- The Bull Market staff has the authority to ask an organization to move if the organization has not verified his or her market space with the staff.
- We ask that all organizations make an effort to keep their spaces neat and clean at all times.
- Organizations are not allowed to share their table, chairs, or spaces with another organization, department, or vendor even if they are members of both groups.
- The market space reserved by a student organization must be occupied by members of that organization at all times.
- Amplified sound and the use of generators must be approved by the Bull Market staff. Acceptable volume levels will be determined by market staff.
SALE and/or DISTRIBUTION OF PRODUCTS

Student Organizations can utilize the Bull Market for the following:

- Information distribution
- Information packets
- Pamphlets advertising your organization’s activities
- Flyers for upcoming events within your specific organization, etc.
- Food distribution is limited to give-aways
- Please request a copy of the market food policy before distributing any food
- Give-away beverages are restricted to Coca-Cola products only and include:
  - Water (Dasani/Evian)
  - Sports drinks (Powerade)
  - Juices (Minute Maid)
  - Energy drinks (Rock Star/Full Throttle)
  - Soda (Coca-Cola Brand Beverages)
- Food requiring refrigeration or heating is not allowed unless your group has been given express permission by the market staff
- Not-For-Profit are not permitted to sell any items included but but not limited to: books, jewelry, or food.
- If your organization is unsure whether or not the activity they wish to do is permissible, do not hesitate to contact our office via phone (813-974-5309) or email (sa-bullmarket@usf.edu). Please contact the Bull Market office at least five business days in advance. The Bull Market cannot guarantee permission for a request made the day before a market date.

Rain/Severe Weather/Market Cancelation Policy

- Call the office (813) 974-5309 for verification of rain cancellation.
- In the event of rain, the market staff will decide at the market as to whether or not the weather is considered severe enough to warrant cancellation.
- Market Management has full authority to cancel the market for any reason. (e.g. inclement weather, security reasons).